**Planning Meeting - MAW**

**01/12/08**

1. SEN
   1. Summer – nothing extra.
   2. Nathan – support assistant – dyslexic and ASD. NTA not in on Thursday but other days writes for him. In assessment, she can scribe for him.
   3. Brandon, Rebecca, Conner and Jacob – L/N. Enthusiastic but not struggling. Check on them more and make sure all ok.
   4. Differentiation – can have gap-fill with words provided for listening or reading exercise. Can give easier questions – cognates, etc.
2. Levels – on VLE. Michael to e-mail markbook to me. Colour- coded. Go down one level per key stage so end of Y9 minus two levels = end of Y7.
3. Books
   1. Messy work and starters in little books.
   2. Vocab in back of yellow books.
   3. Written work in front of yellow books.
   4. Phrases in front.
   5. Homework in front.
   6. Grammar in front.
4. 7R
   1. Shouting out – make sure you pick up on it “Good you know the answer but please remember to put your hand up.”
   2. Introducing new language – flashcards, ppt, list to translate.
   3. Lessons up to Christmas:
      1. Possessives (recap pets and introduce family members).
      2. Characteristics – include role plays.
      3. Hobbies.
5. End of unit assessment – something they can mark themselves.
   1. Listening out of 26 – level? If 23-26 – highest level, 20-22, next, etc.
   2. If marked by peers, ask them to write P.A. on books.